

Special Conditions for Participation in the trade fair FeuerTrutz 2020

1. Venue, duration, opening hours

Venue: Exhibition Center Nuremberg
Duration: Wed 24–Thu 25 June 2020
Opening hours: Wed 24–Thu 25 June 2020 9:00–17:00 daily

2. Honorary sponsors

Bundesvereinigung Fachplaner und Sachverständige für den vorbeugenden Brandschutz e.V. (BFSB)
Deutsches Institut für vorbeugenden Brandschutz e.V. (DlVB)
Verein der Brandschutzbeauftragten in Deutschland e.V. (vbdd)
Vereinigung der Brandschutzfachplaner e.V. (VdBP)

3. Organizer trade fair

NürnbergMesse GmbH
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Registration Number HRB 761 Nürnberg
Chairman of the Supervisory Board: Albert Füracker, MdL
Bavarian State Minister of Finance and Regional Identity

Organizer congress

FeuerTrutz Network GmbH
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4. Contractual terms

The terms for participation in the Trade Fair FeuerTrutz 2020 are the Special and General Conditions for Participation in Fairs and Exhibitions (including supplementary Agreement), the NürnbergMesse site regulations, the organizational (e.g. exhibitor information), technical (e.g. Online ExhibitorShop) and other conditions notified to the exhibitor before the exhibition begins.

If NürnbergMesse provides additional exhibition services through a ServicePartner in response to a separate order, the general terms and conditions of business of the respective ServicePartner shall prevail over these Special Conditions for Participation in case of discrepancies.

5. Admission/Stand space confirmation

Item 2 of the General Conditions for Participation in Fairs and Exhibitions is supplemented as follows: If the exhibitor requests a stand position other than stated in the stand space confirmation, a processing fee of EUR 350 can be charged.

The exhibitor agrees to pay a processing fee of EUR 250 if the order for stand space is cancelled prior to receipt of the stand confirmation.

Cancellation after receipt of the stand space confirmation is governed by item 7 of the General Conditions for Participation in Fairs and Exhibitions.

6. Exhibitors and approved exhibition goods

Admissible as exhibitors are: manufacturers, importers, wholesalers, representatives and publishers, domestic and foreign, offering only those products and services that can be assigned to the product groups provided. All exhibition goods must be described in detail in the application. Products (copies, counterfeits, etc.) that violate the regulations for the protection of industrial property rights in Germany are not admitted.

7. Rental in exhibition halls

per m² (or part thereof) stand space

EUR 194	In-line stand	(1 side open)
EUR 209	Corner stand	(2 sides open)
EUR 216	Peninsula stand	(3 sides open)
EUR 225	Island stand	(4 sides open)

Minimum stand space is 12 m².

The type of stand allocated depends on planning; an entitlement to a certain type of stand does not exist.

Rental includes:

- Hire of the stand space during assembly, exhibition and dismantling.
- General guarding of the exhibition halls. General lighting of the exhibition halls. General cleaning of the passageways.

An administrative fee of EUR 0.60 per m² of stand space in exhibition halls will be charged and remitted to the AUMA (Association of the German Trade Fair Industry).

The waste disposal service includes the professional removal and recycling of any waste generated at the stand during assembly and dismantling as well as for the entire duration of the trade fair. The flat fee for this is EUR 3.50/m² and is charged up to a maximum area of 500 m². The disposal of production waste accumulated during the event, entire stand elements or complete exhibition stands must be ordered separately. It is strictly forbidden to bring any waste with you, any violation will be charged to the exhibitor. We reserve the right to take further measures. Waste is disposed of in accordance with the Technical Regulations.

8. Complete rental stand

All charges per m² of stand space (rounded up to nearest full m²), in addition to rental charge for stand space in exhibition halls (see item 7). All pictures are exemplary pictures.

Rental includes:

- Hire of complete stand: One of the six models of stand available can be selected on the enclosed order forms "Complete rental stands". You will find further models at www.standconfigurator.com.

The organizer is responsible for assembling and dismantling the complete rental stand.

The complete rental stand and its fittings must not be pasted over, nailed, painted or damaged in any way. The exhibitor is liable for damage done during the rental period and will be charged with the costs.

The basic type of complete rental stand can be fitted out additionally in the same system at extra cost.

Respective orders can be carried out in the Online ExhibitorShop.

9. Payment conditions

The full stand space rental will be charged to exhibitors on confirmation of the stand space. Any payments are due by the date shown on the respective invoice. Invoices are payable in full. All payments are to be made in EURO without charges, quoting invoice number.

If the exhibitor enters a different invoice address on the application form, he authorizes the stated person/company to receive the invoice and other payment requests. This does not exempt the exhibitor from his obligation to pay.

For subsequent changes to the invoice for which the exhibitor is responsible, NürnbergMesse may charge a processing fee of EUR 50.

An entitlement to occupy the allocated stand space exists only after payment of invoices in full. The exhibitor is to provide proof of payment.

The exhibitor agrees to transmission of invoices by the organizer via e-mail (electronic billing). If the exhibitor does not wish to use electronic billing, he or she can object in writing or in text form.

10. Insurance

Exhibitors are obliged to make their own adequate insurance arrangements. Insurance for exhibitors (transport and duration of event) is advisable and can be arranged through a collective insurance contract taken out by the organizer.

11. Modification

The organizer reserves the right to cancel, postpone or relocate the exhibition, to shorten or lengthen the exhibition, or for technical, official or other in the opinion of the organizer compelling reasons to assign to the exhibitor another space or to modify and reduce the size of the space. A withdrawal from the contract resulting from these actions will not be accepted.

12. Assembly and dismantling, passes

Assembly:	Mon 22 – Tue 23 June 2020	7:00–19:00 daily
Exhibition stands for which assembly has not commenced by 15:00 on Tuesday, 23 June 2020, will be decorated by the organizer, if they cannot be otherwise disposed of. Costs incurred will be charged to the exhibitor.		
Dismantling:	Thu 25 June 2020	17:00–22:00 daily
	Fri 26 June 2020	7:00–19:00 daily

Access to the halls during assembly and dismantling times is only permitted on display of special passes, which are not valid during the exhibition.

Special Conditions for Participation in the trade fair FeuerTrutz 2020

(Continued)

13. Stand design

The exhibitor is responsible for stand equipment and decoration.

The overriding principle for the design of all exhibition stands is transparency. All open sides of the stand must be freely accessible. This means that at least **50%** of the respective gangway side must **not** be obstructed **by structures** or fittings.

The minimum height is 2.50 m.

The backs of stand partition walls, advertising carriers or other design elements facing neighboring stands and exceeding a height of 2.50 m must have a neutral design in a clean and tidy condition and must not contain any text or graphics.

If the rental exhibition stand is not used, a fascia (0.30 m high) must be fitted on all open sides of the exhibition stand. The fascia is not required, if the necessary stand appearance is provided in some other way.

The exhibition organizer reserves the right to give further instructions concerning the design of stands.

Only water-soluble adhesive may be used on the fiber board stand partition walls and these may not be painted unless they have first been covered with wallpaper. After the exhibition, wallpaper or other finishing material must be removed by the exhibitors, otherwise exhibitors will be charged with the costs.

All other stand partition walls, floors, hall walls, pillars, installations, fire-fighting equipment and other permanent hall fixtures must not be pasted over, nailed, painted or damaged in any way.

The exhibitor is liable for damage done and will be charged with the costs. Pillars, installations and fire-fighting equipment within the stand are part of the allotted stand space and must be accessible at all times.

Floor coverings in the stands are only to be fixed with double-sided adhesive tape (following tapes are to be used: tesafix no. 4964).

The exhibitor agrees to comply with these conditions. Non-compliance may result in claims for damages by the organizer or the neighboring exhibitors affected.

14. Exhibitor passes

Each exhibitor will be given free passes according to stand size for his exhibition stand and operating personnel. 3 passes will be issued for up to 12 m² stand space, plus 1 pass for each further full 10 m², up to a maximum of 10 free passes. These tickets are valid during duration and also during assembling and dismantling time. Any additional exhibitor passes needed can be purchased for entitled persons at a price of EUR 21 each including VAT at the statutory rate.

15. Marketing services for exhibitors (= direct exhibitors)

The organizer provides each exhibitor with following Marketing services:

- Entry in the list of exhibitors **in the Exhibition Catalogue** (print/online)
- **Link** from the exhibitor's company name in the online Exhibition Catalogue to the exhibitor's website and e-mail address
- **Basic entry** in the **FeuerTrutz App** with additional, bookable options
- Display of exhibitor's **press releases** in the press center
- Entry of company name of exhibitor in the **online floor plans**
- **Free Exhibition Catalogue.**
- **Free advertising material**
 - Printed admission vouchers (with imprint of company name and stand number) and e-codes: only admission vouchers/e-codes exchanged by visitors will be charged to the exhibitor with EUR 11 per piece, limited to a maximum of 40 pieces.
 - Sticker
 - Flyers
 - Online banner (with stand number)
- **Voucher monitoring:** Reporting of redeemed admission vouchers/ e-codes, pre-registered visitors and no-shows before, during and after the exhibition

The exhibitor agrees to purchase marketing services at a price of EUR 575. This will be charged together with the stand rental. No reduction in price can be granted if only parts of the package are used.

16. Co-exhibitors

Co-exhibitors are companies who appear on the exhibitor's (= direct exhibitor's) stand and present their own products with their own personnel. Their independence must also be recognizable without physical separation. Co-exhibitors are only admissible if they fulfill the conditions for participation in the event and the information requested on the application is effected online by accurately completing and sending the online form and if need be additional confirmation of a link received by e-mail. Co-exhibitors are subject to the same conditions as the exhibitor.

17. Marketing services for co-exhibitors

The organizer provides each co-exhibitor with marketing services.

- See item 15 for services included in package
- The exhibitor agrees to pay a participation fee and purchase marketing services at a total price of EUR 625 for each co-exhibitor registered by him. This will be charged together with the stand rental or at a later date. No reduction in price can be granted if only parts of the package are used.

18. Data protection notice:

Supplementary to sections 23 and 24 of the General Conditions of Participation for Trade Fairs and Exhibitions, we point out that the personal data referenced there is provided to Feuertrutz Network GmbH as the organizer of the congress only for processing pursuant to the grounds therein provided.

19. Exhibitor claims, written form, place of fulfillment, jurisdiction

All exhibitor claims against the organizer must be made in writing. The statutory period of limitation begins on the last day of the exhibition. Agreements that deviate from these or supplementary terms must be in writing. German law and the German text shall prevail. Place of fulfillment and jurisdiction is Nürnberg. However, the organizer reserves the right to bring his claims before the court of the place at which the exhibitor has his place of business.